

Bournemouth Sleepsafe 2018-19: Guest Self-Referral Form

“Offering people safety & dignity with a bed & support to stay off the streets”

Self-referral guidelines

- 3 parts must be completed to access Sleepsafe: 1) This form 2) A risk assessment 3) Action plan**
- 1ST complete this form** & take it to Half-time (55 Westover Road, BH1 2BZ next to YMCA) where you **must** book an appointment to be seen by a BCARS staff member. – Open 9AM - 1PM on Monday, Wed., Friday & Saturdays (9-12 pm) (not Bank Hols)- (Tel : 07743 386910 during opening hours)
- 2ND you must meet with the BCARS staff member at the appointed time at Half-time to complete a risk assessment document;** the staff member may contact the Rough Sleeper Team (St. Mungo’s) to understand if you are a verified rough sleeper.
- 3RD as part of this meeting, you will agree to a plan of action** to stop you returning to the street
- Priority will be given to the **most vulnerable** and those who **want the help to stay off the streets.** There are only 12 bed spaces so we need to ensure you have a realistic chance of getting housing here or elsewhere & are determined to do so. **We do not want you to return to the streets.**
- If you are offered a bed, then you will be asked to agree to the terms of a Licence Agreement.
- Length of stay will be based on your needs and your commitment / plan not to return to the streets

Guest information			
Name		Date of Birth	
Email		Gender	
Last address		NI number	
Phone		Nights on street	
Who should we contact in an emergency:			
Signature		Date	

Are you currently being supported by any organisation?			
Name		Phone	
Organisation		Email	

How would you like Sleepsafe to help you?	
I want help with... (Continue on the back if required)	PTO...
Have you been in Sleepsafe before ? yes / no	Are your registered at HT ? yes / no

Please show how you feel <u>now</u> about your situation (tick relevant boxes)					
	Not at all	Rarely	Sometimes	Quite often	Nearly always
Safety: “I feel safe”					
Health: “I feel well enough to survive on the streets”					
Housing: “I could get housed anytime if I wanted to”					
Food : “I can get a hot meal indoors”					
Motivation: “I feel very positive about my future”					
Support: “I have good friends/family who help me”					

St. Mungos Team only	Confirmed Rough Sleeper (Yes/No)		Named Worker	
	Local Connection (Yes/No/Unknown)		Signature	
	SP Hub Referrals Made (Yes/No)		Date ::	

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(please use this page to continue with more detail on the help that you want...)

If they pass the risk assessment & you offer them a bed please look at the following

Now start thinking what are the key things the guest needs to be doing
For example :

- 1) Attend St Mungos Drop – ins / visit BBC
- 2) Establish Local connection (Where is their local connection ?)
- 3) Register with GP
- 4) Has copy of food runs

Remember to make sure they leave with Hope & a Plan !!

Things to think about :

- 1) Do they know where the Church is ? (Church Map)
- 2) Do they have their next appointment ? (Guest review)
- 3) Do they have a diary ?
- 4) Do they need any clothing ?
- 5) Do they have a plan & now some Hope ?

Guest Review	Appointment details : Date :	Time :
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THINK ! Confidential Waiver signed ? (See separate sheet) Date :

Remember: If accepted as a Sleepsafe guest, your stay will be subject to regular reviews; so that together we are doing all we can to keep you off the streets.